



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 30
Series of 2019

AN ORDER RECOMPOSING THE MUNICIPAL ANTI-DRUG ABUSE COUNCIL (MADAC), ITS COMPOSITION AND FUNCTIONS IN THE MUNICIPALITY OF BULAKAN.

WHEREAS, Republic Act No. 7160, "The Local Government Code of 1991, as amended", provides that the Local Chief Executive shall exercise general supervision and control over all programs, projects, services and activities of the municipal government;

WHEREAS, Executive Order No. 4 Series of 2016 "Providing for the establishment and support of Drug Abuse Treatment and Rehabilitation Centers throughout the Philippines;

WHEREAS, the increasing use of illegal drugs has significantly constituted to the incidence of heinous crime and the problems related thereto should be properly addressed to help ensure community peace and harmony;

WHEREAS, DILG Joint Memorandum Circular No. 2018-01 dated May 21, 2018 provides the necessary guidelines for the organization of the said council;

NOW, THEREFORE, I, VERGEL C. MENESES, Municipal Mayor of Bulakan, Bulacan, by the virtue of the powers vested in me by law, do hereby order the recomposition of the Municipal Anti-Drug Abuse Council this municipality.

Section 1. COMPOSITION. The Municipal Anti-Drug Abuse Council (MADAC) shall be composed of the following:

Chairman	HON. VERGEL C. MENESES Municipal Mayor
	DR. REYNALDO P. GLORIA Municipal Administrator (Authorized Representative of the Mayor)
Vice Chairman	PCOL MONER ORANG Police In-Charge, Bulakan
Members	MR. ARCHIE B. CORONEL Municipal Local Government Operations Officer
	DR. PRISCILLA NAVARRO District Supervisor, DepEd Bulacan
	HON. JUDGE ESTER CHUA Municipal Trial Court Judge

MRS. MA. VICTORIA P. MORELOS

Municipal Social Welfare and Development Officer

DR. MA. ELISA VILLANUEVA

Municipal Health Officer

MRS. EVELYN VILLALUZ

Municipal Information Officer

ATTY. AINA PAGSIBIGAN

NGO - Rotary Club of Bulakan No. 21847 District 3770

MRS. MIDAH CONCEPCION

NGO – D'Generals Bulakan Riders Association

MR. FROILAN REYES

Knights of Columbus District 8677

PROBATION AND PAROLE OFFICERS REPRESENTATIVE

Section 2. ROLES AND RESPONSIBILITIES. The council shall perform the following duties and function:

- a) On the part of the MADAC Chairman, attest the certification declaring the "drug-cleared" status of an affected barangay, certified by the Local Chief of Police and validated by the PDEA Regional Director;
- b) Monitor the BADAC and BAT's names, address and other significant details, copy furnished the DILG Field Office;
 - (1) Enjoin all Barangays to submit within ten (10) days from its creation the names, addresses, and other significant details of all members of BADAC and its BADAC Auxiliary Team (BAT);
- c) Receive the consolidated information report from BADAC Chair;
- d) Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA;
- e) Maintain list of endorsement or referral of Barangay Duty Officer as to who are drug dependents for screening using the Alcohol, Smoking and Substance Involvement Screening Test (ASSIST);
- f) Establish one-stop-shop facilities where assessment, interview, counselling, referral, and/or processing of applications for petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation and other allied processes may be undertaken;
- g) Designate a focal person who shall ensure the compliance and enforcement of DDB Regulations on Voluntary Surrender of Drug Users and Dependents and shall coordinate with the appropriate service provider to assure compliance with the prescribed intervention;
- h) Ensure that PWUDs who surrendered shall undergo screening in order to determine the level of risk and and/or co-morbidities and refer them to the appropriate intervention;
- i) Designate certain personnel as the authorized representatives of the DDB who shall cause the processing and filing of petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation before the Regional Trial Courts pursuant to Sections 54 and 61 of RA 9165;
- j) Organize the MADAC Drug Reformation Committee and adopt the Program of Instructions for Drug Reformation Program;

- k) Provide for the Community-Based Rehabilitation Program;
- (1) Lead in the formulation of the plan of action for community-based treatment and support services on the promotion and prevention of drug abuse in communities in coordination with other members of the network of LGU
 - (2) Monitor all IEC materials on the campaign, "Sa DROGA Talo Ka, ACHIEVE ang PAGBABAGO!" to be adapted by primary care facilities in advocating for the promotion and prevention of drug abuse in communities, as approved by DOH Health Promotion and Communication Service with DOH DDAPTP and concurred in by DDB;
 - (3) Submit the reports of Data on Community-Based Treatment and Rehabilitation and Data on Drug Treatment, Rehabilitation, and Aftercare of Drug Dependents thru the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the Integrated Drug Monitoring and Reporting Information System (IDMRIS) of DDB;
 - (a) The ADAC-RS focal persons shall:
 - (i) Encode the necessary information on PWUD who surrendered in accordance with the Community-Based Treatment and Rehabilitation Monitoring Form;
 - (ii) Ensure the monthly submission of reports;
 - (iii) Ensure the accuracy and confidentiality of data;
 - (iv) Ensure that data of all PWUD who surrendered to authorities from July 2016 to December 2017 be encoded in the system following the schedules below:
 - (a) July to September 2016 should be encoded a month after the effectivity of the policy.
 - (b) October to December 2016 should be encoded within two (2) months after the effectivity of the policy.
 - (c) January to March 2017 should be encoded within three (3) months after the effectivity of the policy.
 - (d) April to June 2017 should be encoded within four (4) months after the effectivity of the policy.
 - (e) July to September 2017 should be encoded within five (5) months after the effectivity of the policy.
 - (f) October to December 2017 should be encoded within six (6) months after the effectivity of the policy.
 - (v) In case there is no person who surrendered for the month, report the same to the DDB through e-mail;
 - (vi) Report problems encountered in the ADAC-RS by filling out the Issue Report Form.
 - l) Conduct advocacy and/or preventive education seminars, giving emphasis to the role of parents and children in the anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and PWUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counseling program for families with drug dependents and PWUD who surrendered to cope up with the trauma.

Section 3. FOCAL PERSON AND SECRETARIAT AND ITS FUNCTION.

3.1. Focal Person act as the Secretariat of MADAC

Focal Person

MA. VICTORIA P. MORELOS
Municipal Social Welfare Officer

**Alternate Focal
Person**

DR. MA. ELISA VILLANUEVA
Municipal Health Officer

3.2. Support Staff:

Authorized Encoder

VENUS ORTEGA
Senior Administrative Assistant

**Alternate Authorized
Encoder**

PATROLMAN ISRAEL CARLOS
Municipal Community Affairs Development
Officer

3.3. Functions:

- (1) The MADAC Secretariat will collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures;
- (2) The MADAC Secretariat shall submit all quarterly reports to the PADAC not later than the 10th day of the ensuing quarter, copy furnished the local Peace and Order Council and DILG Field Office;

For the Period	Deadline of Submission
1 st Quarter	Not later than the 10 th day of April
2 nd Quarter	Not later than the 10 th day of July
3 rd Quarter	Not later than the 10 th day of October
4 th Quarter	Not later than the 10 th day of January of the ensuing year

- (3) Assist the MADAC from time to time in the performance of their duties.

Section 4. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE this 5th day of December 2019 at the Municipality of Bulakan, Province of Bulacan.


VERGEL C. MENESES
Municipal Mayor